



Finley Investigations & Security, Inc

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Midland, TX 79707

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**APPLICATION
FOR EMPLOYMENT**

PERSONAL INFORMATION

Last Name	First Name	Middle	Date
Street Address			Telephone Number(s)
City, State, Zip Code			Social Security #
E-mail Address			Other
Have you ever applied for employment with us? Yes ___ No ___ If "Yes": Month and Year _____ Location _____			Birth Place
Position Desired:			Are you at least 18 yrs. old?
Are you available for full-time work? Yes ___ No ___ If not, what hours can you work?			Will you work overtime?
Are you legally eligible for employment in the United States?			Date available to begin?
Special training or skills (languages, computer operation & programs, videography, etc.)			

EDUCATION

Please circle your last year of public education: 1 2 3 4 5 6 7 8 9 10 11 12
 Please indicate years completed in college/trade school: 1 2 3 4 5 6
 Name & location of college/university: _____
 Date of college graduation: _____ Major _____ Minor _____
 Technical or specialized schools or courses?

EMPLOYMENT EXPERIENCE

***Please include full- and part-time employment.
Begin with your present or most recent employer.***

1	Telephone #:
Name of Company: _____	<u>Employment dates:</u>
Address: _____	From: _____
Name of Supervisor: _____	To: _____
Job Title & Description of work: _____	Monthly Pay: _____
	Reason for Leaving: _____

2	Telephone #:
Name of Company: _____	<u>Employment dates:</u>
Address: _____	From: _____
Name of Supervisor: _____	To: _____
Job Title & Description of work: _____	Monthly Pay: _____
	Reason for Leaving: _____

3	Telephone #:
Name of Company: _____	<u>Employment dates:</u>
Address: _____	From: _____
Name of Supervisor: _____	To: _____
Job Title & Description of work: _____	Monthly Pay: _____
	Reason for Leaving: _____

MILITARY

Did you serve in the U. S. Armed Forces? Yes ___ No ___
If "yes," which branch? _____

Entry date: _____ Service No. _____

Separation date: _____ Type of Discharge: _____

Were you ever court martialed? Yes ___ No ___ If "yes," explain:

REFERENCES

Give name, address & phone number of three references who are not related to you & are not previous employers:

1. _____
2. _____
3. _____

Emergency Contact name & phone #:

DRIVING INFORMATION

Driver's License # & State: _____ Expiration: _____

Do you own a car? _____ If "yes," give make, model & yr.: _____

Have you ever been arrested for driving while intoxicated? _____

Have you ever had a commercial vehicle accident while you were driving? _____

Have you ever had your driver's license suspended or revoked? _____

GENERAL INFORMATION

Have you ever had any job-related training in the U.S. military? Yes _____ No _____

If "yes," please describe: _____

Are you physically or otherwise able to perform the duties of the job for which you are applying? Yes _____ No _____

Have you ever been convicted of a crime? Yes _____ No _____

(Conviction will not necessarily disqualify an applicant from employment.)

If "yes," please explain: _____

What type of employment are you seeking? Full-Time _____ Part-Time _____

Do you have any relatives working for this company? Yes _____ No _____

SIGNATURE

*The information provided in this Application for Employment is true, correct, and complete.
If employed, any misstatement or omission of fact on this application may result in my dismissal.
I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.*

Date

Signature

AVAILABILITY

Days & Hours available for work:

Sunday	Hours:	_____
Monday	Hours:	_____
Tuesday	Hours:	_____
Wednesday	Hours:	_____
Thursday	Hours:	_____
Friday	Hours:	_____
Saturday	Hours:	_____

IMPORTANT NOTICE

"Please be advised under the Private Security Act (Occ. Code Chapter 1702) and Administrative Rule 35.4 (37 T.A.C. Code 1), a criminal conviction may disqualify you from a registration, commission, or license under the Act. If you wish to review Rule 35.4's list of disqualifying offenses and the related periods of ineligibility available on the department's website at <http://www.dps.texas.gov/rsd/psb/index.htm> (click on the link to Administrative Code), you also have a right to request from the department a criminal history evaluation letter under Occupations Code Section 1702.004(1)(B)."

FOR OFFICE USE ONLY

Hired at \$ _____ per hour

Job title: _____

Effective date: _____

Interviewer: _____ Date: _____

Approved by: _____ Date: _____